

Course
&
Test Series

Self-Made Assignment - MS Word

Adding and Editing Shapes in MS Word

Make MS Word assignment using shapes option in MS Word.

Title: Essay on the G20 Summit 2024

Introduction

The G20 Summit 2024 was held in Rio de Janeiro, Brazil. World leaders met to talk about important global issues. This year, they focused on topics like the environment, the economy, and digital technology. The summit aimed to find solutions for big global challenges.

Body

1. Background of the Event

The G20 Summit started in 1999 to discuss economic problems and ways for countries to work together. This year, the summit focused on three big issues: the environment, digital technology, and economic stability.

2. Key Points Discussed

- Environment: Countries talked about ways to reduce pollution and use more renewable energy sources.
- Digital Technology: Leaders discussed how to make technology available to everyone and keep people's information safe online.
- Economic Stability: They talked about how to improve the global economy and support small businesses.

Conclusion

The G20 Summit 2024 highlighted the need for countries to work together on climate change, digital technology, and economic challenges. The ideas shared during the summit, especially about the environment and technology, could have a lasting impact. Now, everyone will be watching to see if these ideas are put into action.

Shapes to insert in this assignment:

- Draw a rectangle around the title and use *Format Shape* to change the color to light blue.
- On the right side of the page, insert a rectangle shape as a sidebar.
- Inside the sidebar, add quick facts like "Location: Rio de Janeiro" and "Main Topics: Environment, Technology, Economy."
- Set the shape to grey to make it stand out.

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