

Course
&
Test Series



CBSE



ICSE



NTSE



Banking &
Insurance



Central Govt.
Service



State Govt.
Services



LAW
Entrance



MBA
Entrance



Railways & Metro
Services

...many more

abhyasonline.in

Self-Made Assignment - MS Word

Entering & Editing Text , Paragraph Creation in MS Word

Your name here

12/1 N S Road
ABC Street,
Anik Bajar,
Hyderabad.
Mobile: 9876543210

Email:

■ **Career Objective**

Evolve as a full-fledged SAP Functional Consultant-FI/CO with strong correlation to IT using strong industry experience and be part of a dynamic organization that encourages mutual growth, continuous learning and team play.

■ **Technical Skills**

- **Operating Systems** : Windows 07, 08, 09, XP,
- **Packages** : M.S. office: Word, Excel, Power point.
- **Accounting Packages** : Tally 9

■ **Academic Qualifications**

- **Master of Business Administration (MBA)** from Lakireddy Balireddy college of engineering, Affiliated to JNTU (Kakinada) during 2008-2010 with 71%.
- **Bachelor of Science (BSc Computers)** from Prahas Degree College Affiliated to Nagarjuna University, Vijayawada during 2005-08 with 74%.
- **Intermediate - (MPC)** From VIBM Jr. College, Vijayawada 2003-05 with 73%.
- **S.S.C** from ZPH School in 2003 with 75%.

■ **SAP FI-CO Skills**

FI Customization:

• **Enterprise Structure**

Company code creation, Business Area creation, consolidation business area, currency settings, etc. Fiscal Year Variant, Posting period, Document types, Field Status Variant, & Global parameters Configuration of Enterprise Structure including all the variants required.

• **FI - GL (FI-General Ledger)**

Skills in General Ledger include creation of Charts of Accounts, GL Master Records, Sample Documents and Recurring Documents, Field Status Groups, Accounts Display, Number Ranges.

