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Self-Made Assignment - MS EXCEL

Filling Continuous Rows and Columns Using Fill in MS Excel

Make Dataset:

	A	B	C	D	E	F
1	Customer ID	Customer Name	Order no.	City	Date	Day
2	10001	Rajesh Sharma	Order-001	New York	10/2/2024	Monday
3	10002	Priya Verma	Order-002	Los Angeles	10/3/2024	Tuesday
4	10003	Amit Kumar	Order-003	Chicago	10/4/2024	Wednesday
5	10004	Neha Singh	Order-004	Houston	10/5/2024	Thursday
6	10005	Rohit Patel	Order-005	Miami	10/6/2024	Friday

Tasks:

- **Fill Customer IDs:**
 - Select cell **A1:A2** (10001 and 10002), drag the Fill Handle down to **A15** to complete the sequence.
- **Fill Customer Names:**
 - Fill the same Customer name from **B2:B15** to the remaining cells in Customer Name Column.
- **Fill Order Numbers:**
 - Enter "Order-001" in **C1**, drag the Fill Handle down till **C15** to autofill with "Order-002", "Order-003", etc.
- **Fill City Names:**
 - Fill the same City name from **D2:D15** to the remaining cells in City Column.
- **Fill Order Dates:**
 - Enter "10-02-2024" in **E1**, enter "10-03-2024" in **E2**, select both, and drag down to fill sequential dates.
- **Fill Order Days:**
 - Fill the days of week in sequential manner

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Resultant Dataset:

	A	B	C	D	E	F
1	Customer ID	Customer Name	Order no.	City	Date	Day
2	10001	Rajesh Sharma	Order-001	New York	10/2/2024	Monday
3	10002	Priya Verma	Order-002	Los Angeles	10/3/2024	Tuesday
4	10003	Amit Kumar	Order-003	Chicago	10/4/2024	Wednesday
5	10004	Neha Singh	Order-004	Houston	10/5/2024	Thursday
6	10005	Rohit Patel	Order-005	Miami	10/6/2024	Friday
7	10006	Rajesh Sharma	Order-006	New York	10/7/2024	Saturday
8	10007	Priya Verma	Order-007	Los Angeles	10/8/2024	Sunday
9	10008	Amit Kumar	Order-008	Chicago	10/9/2024	Monday
10	10009	Neha Singh	Order-009	Houston	10/10/2024	Tuesday
11	10010	Rohit Patel	Order-010	Miami	10/11/2024	Wednesday
12	10011	Rajesh Sharma	Order-011	New York	10/12/2024	Thursday
13	10012	Priya Verma	Order-012	Los Angeles	10/13/2024	Friday
14	10013	Amit Kumar	Order-013	Chicago	10/14/2024	Saturday
15	10014	Neha Singh	Order-014	Houston	10/15/2024	Sunday

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2 of 2

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