

**Course
&
Test Series**

Self-Made Assignment -MS Excel

Setting Themes and Effects in a Worksheet in MS Excel

Dataset:

	A	B	C	D	E	F	G	H
1	Product ID	Product Name	January Sales	February Sales	March Sales	April Sales	Region	Manager
2	101	Apple	250	320	280	310	North	Rajesh Kumar
3	102	Banana	180	210	230	220	South	Priya Sharma
4	103	Orange	300	320	350	400	East	Arvind Gupta
5	104	Mango	450	500	550	600	West	Rohit Singh
6	105	Pineapple	220	180	150	200	North	Rajesh Kumar
7	106	Grape	160	140	130	180	South	Priya Sharma
8	107	Watermelon	500	550	600	650	East	Arvind Gupta
9	108	Strawberry	300	310	280	270	West	Rohit Singh

Tasks:

Apply a Built-in Theme:

- Select the entire worksheet.
- Go to the **Page Layout** tab and choose a built-in theme (for example, "Civic" or "Clarity") to change the overall design of the worksheet.

Apply a Colorful Table Style:

- Select the data range (A1:H9).
- Go to the Home tab, click on Format as Table, and choose a colorful table style (like "Table Style Medium 2" or "Table Style Light 6").

Format Column Headers Using Effects:

- Select the header row (A1:H1).
- Apply a Bold font style and change the Fill color to a light color (e.g., light blue).

Apply Shape Effects to Headers

- You can use shape effects to enhance the header row.
- Select the header row (A1:H1).
- Right-click and choose Format Cells → Fill Effects → select a gradient or a pattern fill.

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