

**Course  
&  
Test Series**

**Self-Made Assignment - MS Excel**

**Use of V-LOOKUP Function in MS Excel**

**Dataset:**

Employee ID	Name	Department	Sales (₹)	Region	Performance Rating (Out of 5)	Bonus (%)
E101	Ravi	Marketing	80,000	North	4.5	10%
E102	Priya	Sales	45,000	South	3.8	5%
E103	Amit	Marketing	1,20,000	West	4.9	12%
E104	Neha	HR	55,000	East	3.5	7%
E105	Raj	Sales	90,000	North	4	9%
E106	Anjali	Finance	70,000	South	4.2	8%
E107	Karan	Marketing	1,50,000	West	5	15%
E108	Meera	HR	35,000	East	3.2	5%
E109	Vikram	Sales	95,000	North	4.8	11%
E110	Sunita	Finance	60,000	South	3.9	6%
E111	Rohit	Marketing	1,10,000	West	4.7	13%
E112	Pooja	HR	40,000	East	3.6	7%
E113	Suresh	Sales	1,30,000	North	4.9	14%
E114	Kavita	Finance	75,000	South	4.1	9%

**Tasks:**

**Find an Employee's Sales Using VLOOKUP**

- **Task:** Retrieve the **sales amount** for an employee using their Employee ID.
- **Formula:** `=VLOOKUP("E103", A2:D15, 4, FALSE)`
- **Expected Result:** ₹1,20,000 (for Employee ID E103)

**Retrieve an Employee's Department Using VLOOKUP**

- **Task:** Find the **department** of an employee using their name.
- **Formula:** `=VLOOKUP("Anjali", B2:C15, 2, FALSE)`
- **Expected Result:** Finance

**Find an Employee's Region**

- **Task:** Use **VLOOKUP** to find the **region** of an employee using their Employee ID.
- **Expected Result:** North (for Employee ID E105)

**Retrieve an Employee's Bonus Percentage**

- **Task:** Find the **Bonus Percentage** for an employee using their name.
- **Expected Result:** 7%

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 **Central Govt. Service**

 **State Govt. Services**

 **LAW Entrance**

 **MBA Entrance**

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...many more

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