

Ans 2. (i) Characteristics of computers.

> Speed > A computer is a very fast and accurate device. It takes only few seconds to process the instructions. Instructions for which we take hours to complete.

(ii) Secrecy > Leakage of information is reduced by creating login system which the password & protection.

(iii) Automatic > A computer is an automatic machine. because once started on a job they carry on until the job without any human assistance.

Q > 4. Full form of computer > Common Operating machine. The computer is an electronic device that he designed to work with information. The term computer is derived from the Latin term of 'compute' which means to calculate. A computer is an programmable machine. In human life computer is very important. Then they are work from computers.

Q.5 functions of computer →

(1) Input → Input is the raw information entered into a computer from the input device. It send data and instruction to the Central Processing unit (CPU). It is the collection of letters, images, numbering etc.

(2) processing → It is the sequence of taken on data to convert it into information. - which is meaningful to the user. It is used to collection, comparisons and decision for which information

output → output is the processed data given the computer of after data ~~output~~ processing output it also called as result we can save this result on the ~~to the~~ storage device for future use.